



MEDICATION POLICY AND PROCEDURES

The following policies and procedures must be adhered to when dispensing medications while at school:

1. All medications brought to the school for your child **MUST be in an original bottle from the pharmacy with the prescription information on it, including the name and dosage of the medication.**
2. Any changes in medications and/or dosage must be conveyed to the office. **The new prescription bottle must be brought in with the new correct dosage indicated on the bottle.**
3. Any vitamins or supplements that are not prescribed by a doctor must be given at home.
4. You must also fill out the **Medication Authorization Form** and bring it to the school along with your child's medications.
5. Tylenol (Acetaminophen) and Motrin (Ibuprofen) are available **ONLY** if the parent provides a new sealed bottle of Tylenol or Motrin with the child's name on it. There is a section on the emergency card to indicate the dosage preference for these if permission is given and whether you would like to be called before the medication is administered.

If you have any questions, please call the Clinic Supervisor, Miss Kelly Fortin at (813) 264-4500.

I have read the above Policies and Procedures and agree to abide by them.

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|-------------------|-------|
| _____ | _____ |
| Parent Signature | Date |
| _____ | _____ |
| Clinic Supervisor | Date |